



# Lifestyle & Leisure Officer

Holy Family Services is proud to be a dedicated aged care, retirement village, childcare and education provider for the Western Sydney region. We have a proud tradition in providing the highest standard of care in a community-minded environment to both our aged care residents and members of our childcare centre.

We are currently seeking a committed and enthusiastic Lifestyle & Leisure Officer who will be responsible for delivery of individual and group activity programs designed to enhance our residents' physical, intellectual, emotional, cultural, and social wellbeing. A Permanent Part-time/Full-time position is available for a suitable qualified and experienced candidate.

Holy Family Services is a mission of the Sisters of the Holy Family of Nazareth that values staff and provides a warm and supportive team culture. In return we seek motivated individuals to provide exceptional care and to lead by example.

## Duties & Responsibilities

- Providing varied, interesting, and stimulating activities programs to meet the needs of the residents.
- Establishing goals, planning, organising, implementing, and evaluating therapy programs for residents and community activities and special events
- Maintaining appropriate records of all assessments, therapy plans, evaluations, and activity programs
- Ensuring involvement of the Residents in the development of stimulating and enjoyable activities
- Managing the Lifestyle & Leisure resources.

## The right candidates must have the following essential qualifications to be considered:

- Certificate IV in Diversional Therapy/Lifestyle and Leisure or Diploma Diversional Therapy/Lifestyle and Leisure or happy to work towards a qualification.
- Previous experience in a similar role in residential aged care or community setting
- Previous experience with dementia residents and developing individual programs focusing on person centred care
- Demonstrated ability to operate independently and professionally with limited supervision
- Ability to contribute to the assessment of each residents social and emotional needs and design appropriate, individual lifestyle programs to meet their needs
- An understanding of the ageing process and caring for older people
- Self-motivation with well-developed organisational skills with the ability to meet deadlines, delegate and attend to multiple tasks
- Effective communication skills
- Demonstrated ability to operate independently and professionally with limited supervision
- Current Criminal Record Check and NDIS Worker Check
- Evidence of right to work in Australia

If you feel you have the necessary skills, experience and desire to undertake a challenging, exciting role, please email your application and resume to [hr@holyfamilyservices.com.au](mailto:hr@holyfamilyservices.com.au) . For further information please contact Joanna on **(02) 9678 8200**.

**Closing Date: 18 June 2021**